

~~CONFIDENTIAL~~

Special Support Assistant to the
Deputy Director (Support)

30 January 1956

Chief, Finance Division

25X1A2D1 Write-off of Advance - Project

1. Reference is made to subject memorandum, dated 27 December 1955, returned herewith, wherein the above case was submitted to the Board of Review for Shortages and Losses for write-off consistent with CFR 1.4d.

25X1A1G

3. In view of the lapse of time and the fact that a cash refund and/or accounting has not been received from the foreign nationalist, it would appear appropriate that this item should be written off at company level as an uncollectable advance.

4. It would appear appropriate that a directive from the Commercial Division, concurred in by the Chief, FE Division authorizing this write-off would be adequate to satisfy the outstanding indebtedness.

5. With respect to the \$8.98 outstanding against it would appear appropriate that this item be authorized for write-off in the same manner as indicated in paragraph 4 above.

25X1A9A

6. It would be appreciated if you review this case again and if you agree with the conclusions contained therein, it is requested that the file be returned to the Commercial Division for appropriate action.

25X1A9A

CONCUR:

Special Support Assistant to the
Deputy Director (Support)

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